

Victoria Point

Standard Rooms & Kitchen Diner Rooms

Application Form 2009/2010

Flat Number

Room Number

PLEASE COMPLETE THE FOLLOWING IN BLOCK CAPITALS

1. Family Name/Surname								
2. First Name/Given Name								
3. Title	Mr	Ms	Mrs	Miss	Other			
4. Sex		Male			Female			
5. Date of Birth	D	D	M	M	Y	Y	Y	Y
6. Nationality								
7. Home/Permanent Address								
Postcode				Country				
Telephone Number								
Mobile								
Email								
8. Current Postal Address (if different from above)								
Postcode				Country				
Telephone Number								
Mobile								
Email								
Would you like your contract sent by: Post <input type="checkbox"/> Email <input type="checkbox"/>								
Dates for this postal address		DAY	MONTH	YEAR				
FROM								
TO								
9. Emergency Contact Details <small>(Must be Parent/Guardian/Partner, if you are under 18)</small>								
Name								
What is your relationship?								
Address (if different from home address)								
Postcode				Country				
Telephone Number								
Email								

10. Dates accommodation required from	
4th July 09 (51 week only) <input type="checkbox"/> 5th Sept 09 (43 week only) <input type="checkbox"/>	
Your first rent payment is due by 28th August 2009 for 43 weeks and by 26th June 2009 for 51 weeks and must be paid in full by cleared funds or your room will be cancelled.	
11. Which University/College will you be attending?	
11b. Which course will you be studying?	
12. What type of student are you? (Please tick)	
12b. International <input type="checkbox"/> Undergraduate <input type="checkbox"/> Postgraduate <input type="checkbox"/> Foundation Program	
12c. Please tick which year applies.	
1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> pg <input type="checkbox"/>	
You will need to provide the Letting Officer with a council tax exemption form confirming your student status within one week of taking up residence.	
13. How did you hear about Victoria Point?	
Word of Mouth <input type="checkbox"/> UCAS <input type="checkbox"/> Lettings Agent <input type="checkbox"/>	
Manchester Student Homes <input type="checkbox"/> Your University/College <input type="checkbox"/>	
Our Website/Leaflet <input type="checkbox"/>	
Other (Please specify) <input type="checkbox"/>	
14. Special Requirements	
Do you have any physical or other special needs requiring specific facilities? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If you answered Yes above please give details	
14b. Are you registered disabled? Yes <input type="checkbox"/> No <input type="checkbox"/>	
14c. Are you taking any medication or have an existing medical condition we should be aware of?	
14d. Are you asthmatic? Yes <input type="checkbox"/> No <input type="checkbox"/>	
15. Where did you live last year? (Please tick)	
Home <input type="checkbox"/> Private landlord in Manchester <input type="checkbox"/>	
University Hall of Residence (Please specify) <input type="checkbox"/>	
Private Halls of Residence in Manchester (Please specify) <input type="checkbox"/>	
Other (Please specify) <input type="checkbox"/>	

16. Preferences (Please indicate first and second choices)
Please choose your preferred flat type

Standard Room Prices

	43 weeks	51 weeks
Grade 1	£76 per week <input type="checkbox"/>	£76 per week <input type="checkbox"/>
Grade 2	£73 per week <input type="checkbox"/>	£73 per week <input type="checkbox"/>
Grade 3	£70 per week <input type="checkbox"/>	£70 per week <input type="checkbox"/>

A non refundable reservation fee of £95.00 is payable with all standard rooms.

Grade 1 rooms have a double bed and grades 2 & 3 have ¾ beds.

All grades above include utilities, subject to our maximum use policy.

All grades are available for either 43 or 51 weeks.

All grades are for single occupancy.

Prices are per person.

Group or individual bookings.

Kitchen Diner Apartment Prices

KD Grade 2	£79 per week <input type="checkbox"/>	£79 per week <input type="checkbox"/>
KD Grade 3	£76 per week <input type="checkbox"/>	£76 per week <input type="checkbox"/>

A non refundable reservation fee of £95.00 is payable with all Kitchen Diner rooms.

Kitchen Diner rooms have ¾ beds.

Kitchen Diner bookings include utilities, subject to our maximum use policy.

Kitchen diner bookings are available for either 43 or 51 weeks.

All grades are for single occupancy.

Prices are per person.

Group or individual bookings.

17. Special Requirements

Same Sex Only Flat No Preference

17b. Do you wish to share with other

1st years 2nd years 3rd years/pg

17c. Do you have any friends you wish to share with?
Please give their names

Groups of up to 4 residents are welcome. Each resident needs to complete a separate form and all applications should be stapled and submitted together to avoid disappointment.

PLEASE NOTE WE CANNOT GUARANTEE TO MEET ALL YOUR PREFERENCES. All rooms are allocated on a first come first served basis.

17d. Any changes to your preferences from 10 - 18c may result in an administration charge and in certain cases may not be possible.

18. To Apply

A non refundable £95.00 reservation fee is payable to reserve a room. No deposit is required. The reservation fee does not include internet connection fee or TV licence.

The £95 can be paid by:

- Cash (only for applications in person)
- Cheques made payable to Tower Gate Developments Ltd.
- Bankers Draft
- Credit or debit card - please complete the details opposite. There is a 3% charge for all; credit card payments.

Card Details

Name on card

Card Type Credit Card Debit Card

Card Number

Start Date

Expiry Date

Issue Number

Security Code (last 3 digits on the back of card)

House Number (where the card is registered)

Postcode (where the card is registered)

I agree for £95 to be taken from my card

Signature

Date

Please return this form to:

Victoria Point Letting Office, MSV Building, Lower Chatham Street, Manchester M1 5SU, United Kingdom

Telephone: +44 (0) 161 236 1776

Fax: +44 (0) 161 236 6045

Email: victoriapoint@mcrstudents.com

Cancellation Policy (Please read carefully)

- Applicants who cancel their application will forfeit the room reservation fee of £95.
- If you are a first year applicant and do not achieve the required exam results to attend a course in Manchester you will be released from your Licence Agreement if you provide copies of your offer letter and proof of grades within 48 hours of receiving your exam results.
- **All successful applicants will receive a licence agreement. If a signed copy is not received within 6 weeks from the date it was posted from the Victoria Point Office, along with proof of home address, one passport sized photograph and guarantor form, your room will be withdrawn and you will forfeit the £95 reservation fee.**
- If someone else is paying your deposit please ensure they are aware of this cancellation policy. Cancellations must be received in writing and addressed to the Accommodation Manager.

Failure to sign and date this form will delay the processing of your application.

Signature

Date